

# Overtime Hours Rules

for Microsoft Dynamics® GP 10.0 and 2010\*\*

## Automatically Calculate Overtime Hours in Microsoft Dynamics® GP Payroll

**Are you manually calculating overtime hours for your employees?**

Would you like to have the capability to set up your own overtime rules in Microsoft Dynamics® GP? Overtime Hours Rules enables Microsoft Dynamics® GP to automatically determine overtime hours based on the rules you define. (Figure 1)

**Are you wanting to assign daily and weekly rules to employees?**

For example, If you had an employee that worked more than 8 hours in a day AND 40 hours a week, would it be beneficial if you could setup a daily and a weekly rule? When setting up the rule, you can also determine which hours are subject to the overtime rules: vacation hours, for example, may not be subject to overtime.

**Would it be helpful if there was more flexibility in assigning overtime rules?**

- If all your non-exempt employees follow the same rules, you may set default rules that apply to all employees without assignment.
- You may also mass assign rules by department, position or employee class.
- Overtime Rules can also be assigned and tailored for each employee. (Figure 2)

Figure 1

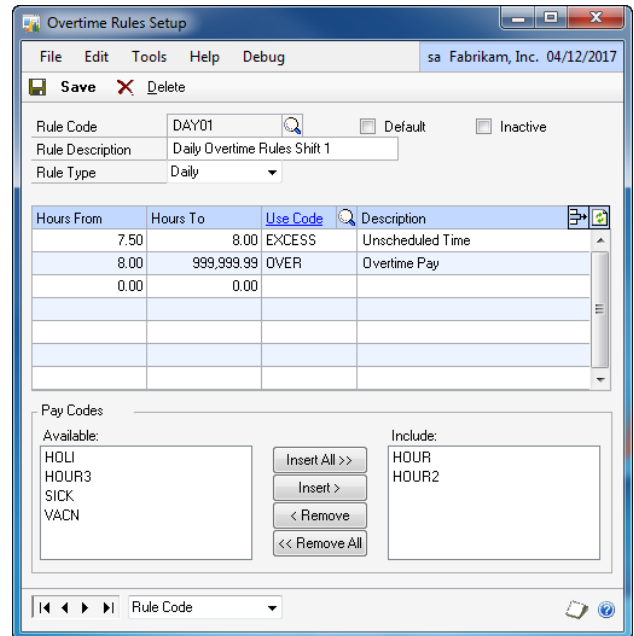
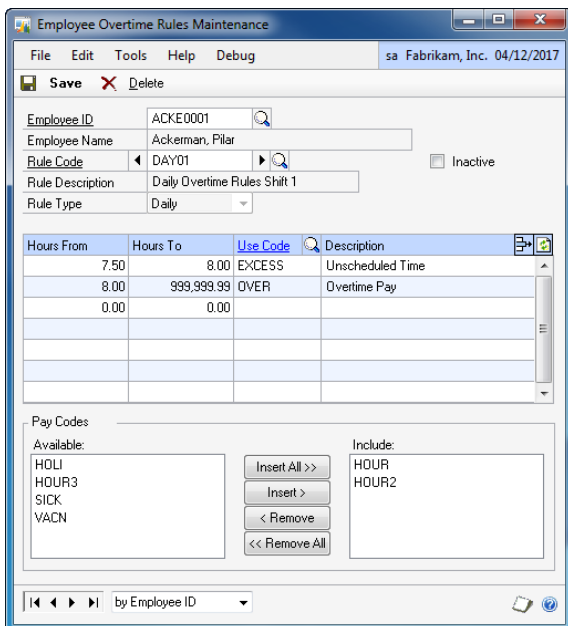


Figure 2



**Would it be useful for overtime hours to automatically be calculated?**

The Overtime Hours are automatically calculated during the build check process, without any additional processing steps. In this example the system applied a daily rule and a weekly rule. (Figure 3)

Figure 3

| Employee ID | Name       | Code   | Description | Dept   | Position | Shift | Pay Rate | Premium | Amount/Units |
|-------------|------------|--------|-------------|--------|----------|-------|----------|---------|--------------|
| BARR0001    | Barr, Adam |        |             |        |          |       |          |         |              |
| Pay:        | Hour       | Hourly |             | CLDCPS | FRMN     |       |          |         |              |
|             | WI         | Hourly |             | WENCO1 | WI       | 0.00  | 0.00     | \$17.10 | SFA 8.00     |
|             | Hour       | Hourly |             | CLDCPS | FRMN     |       |          |         |              |
|             | WI         | Hourly |             | WENCO1 | WI       | 0.00  | 0.00     | \$17.10 | SFA 8.00     |
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