Your people. Our priority.

2021 Integrity Data ACA 1095-C Form Distribution Service
Frequently Asked Questions

We can print and mail IRS 1095-C forms for you this filing season!

Why use Integrity Data's ACA 1095-C Form Distribution Service?

Your staff is already strapped for time and the process of preparing, printing and mailing the 1095-Cs can be overwhelming. Now there is a very easy, quick and affordable way to just print and mail the forms to your employees, which allows you to spend time on more important tasks that are a better use of your time! Integrity Data's ACA 1095-C Form Distribution Service is just that – easy, quick and affordable.

What are the steps that make this easy?

If you are an ACA Full-Service Customer:
Let your Customer Engagement Manager know, and they will take it from there!

If you are using the ACA software/ functionality:
- Go to the 1095-C Distribution page in the Integrity ACA solution
- Select the year you are filing for
- Mark all the employees you want to distribute 1095-Cs to (You can also "Mark all")
- Press the "Mail via USPS button" or the "Email to Employees" button
  At that point, you will be asked to accept a Terms of Service if you do not have one on file
- If desired, you can track the mailing process through the queue on that page, always knowing exactly where your forms are in the distribution process

That's it!

How long does it take for the forms to be printed and mailed once the "Mail via USPS" or "Email to Employees" button is pushed?

For print and mail, processing of the forms can take up to 5-7 business days, depending on a variety of factors, including the number of forms submitted.

What is the cost per form for this service?

Pricing				
# of Forms (Up To)	500	2,500	5,000	5,000 +
Price Per Form	2.80	2.25	2.00	1.75

- All forms are priced at the same amount

For form counts greater than 15,000, please contact us for pricing.

For those receiving an additional page with the reporting of employee dependents, will we incur an additional fee per page?
No. Multiple pages will get printed and inserted into the same envelope.

What return address is used for the mailings?
All forms are mailed with the employer's return address.

What is the deadline for signing up for distribution (or pushing the button in the case of our ACA software users) to ensure they are postmarked by the IRS deadline?

The deadline for sending forms to fulfillment is 5:00 PM CST on January 28, 2021 in order to meet the IRS deadline of February 1, 2021.

What happens if I sign up or push button after the deadline?
Forms will be emailed or printed and mailed based on the time that they are sent to our distribution service. However, any forms submitted on or after the mentioned deadlines are not guaranteed to be postmarked by the February 1, 2021 deadline.

What if I have to correct and re-mail forms?
Forms can be corrected, reprinted and mailed at any time. If they are sent through our distribution service, the distribution fee will be charged for each form. If you have a small number of forms to re-print, you may consider printing and mailing yourself, outside of our distribution service.

Can I use this service with multiple companies / employers / EINs?
Yes.

How do I sign up?

If you are an ACA Full-Service Customer:
Let your Customer Engagement Manager know, and they will take it from there!

If you are a customer using the ACA software/ functionality:
Through the ACA solution itself - when you push the relevant button, the Terms of Service document will pop up for you to accept & sign.