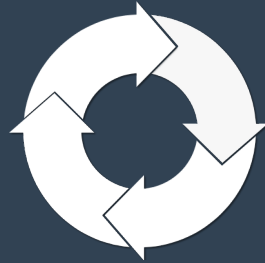


Paperless Payroll Process

Payroll process activities using Payroll NOW inside BC



- Maintaining Employee/Payroll Records
- Hiring an Employee
- Terminating an Employee
- Hours Details



- Create Batch
- Review Employee Payroll Documents
- Print Checks
- Direct Deposit
- Email Earning Statements
- Post payroll documents



- Review Posted Payroll documents
- Review Leger Entries
- Review Payroll Reports
- Payroll Taxes
- Submit Payroll Tax Information (Tax Filing Customers Only)
- Upload NOCHA file
- 401K Funding
- Close pay cycle period

GO TO THE LINKS BELOW FOR ADDITIONAL INFORMATION

Pre Payroll

Payroll Processing

Post Payroll