Direct Deposit Integration (HR to PN)

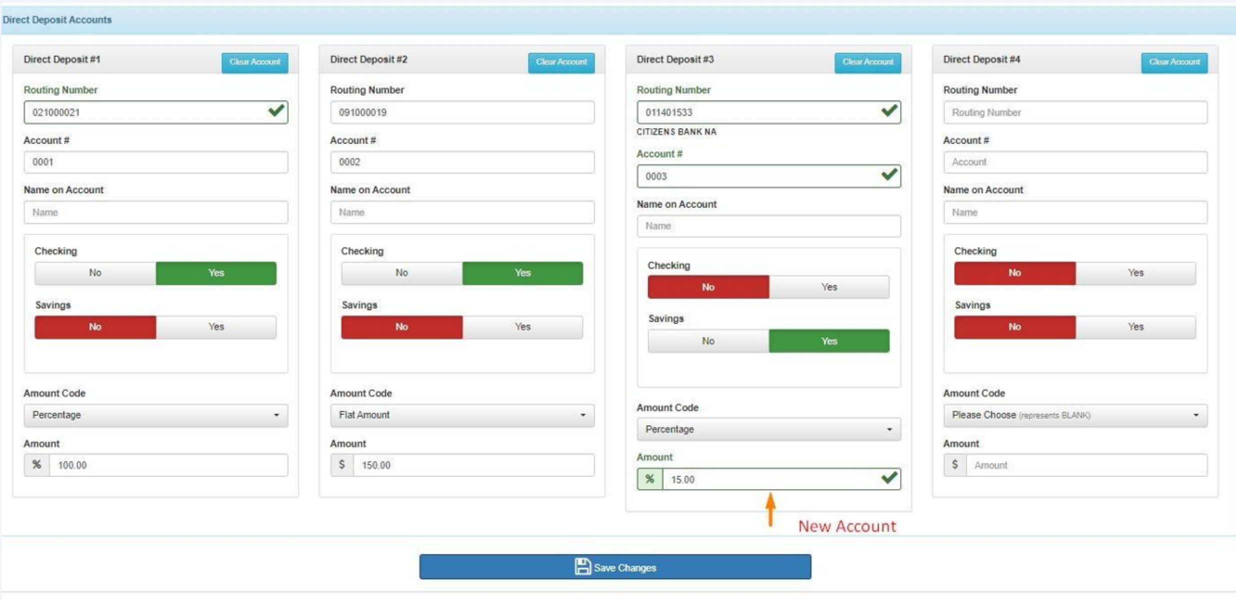
1 This document explains the procedure for updating direct deposit changes in HR and payroll systems.

Keep in mind that in HR, the net remainder always goes to the first direct deposit account, which must account for 100%. In PN, the net remainder is always assigned to the last active record and must also account for 100%.

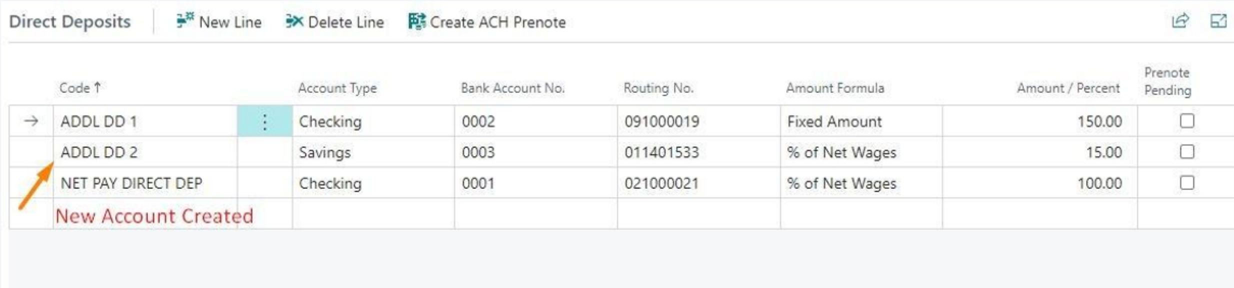
Adding a New Account

2 When a new account is added, the integration ensures that the accounts remain in order, with the net remainder record always being the last account.

3 For instance, if a third Direct Deposit is added to an employee.



4 The system will automatically create a new account, making the necessary adjustments to accommodate the new account.

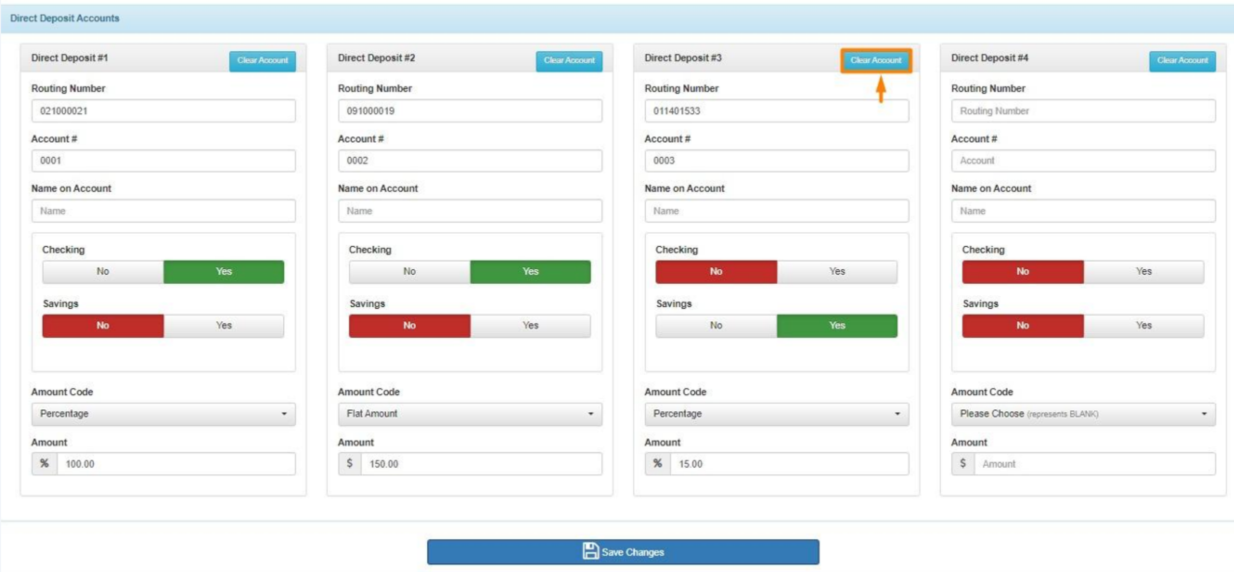


Direct Deposits | New Line | Delete Line | Create ACH Prenote

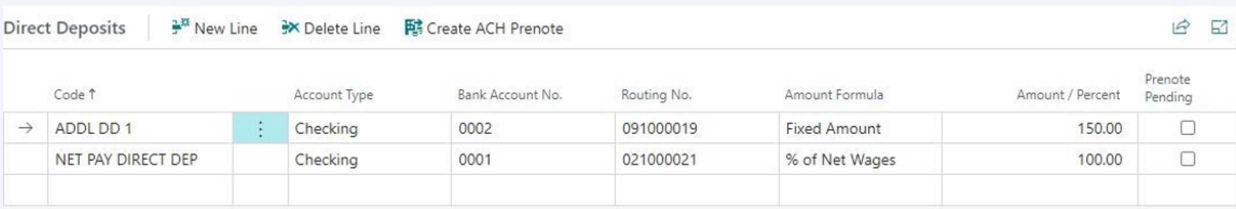
Code ↑	Account Type	Bank Account No.	Routing No.	Amount Formula	Amount / Percent	Prenote Pending
ADDL DD 1	Checking	0002	091000019	Fixed Amount	150.00	☐
ADDL DD 2	Savings	0003	011401533	% of Net Wages	15.00	☐
NET PAY DIRECT DEP	Checking	0001	021000021	% of Net Wages	100.00	☐

Clear Direct Deposit Account (Delete)

5 For instance, if the third Direct Deposit account is cleared for an employee.



6 The system will clear the account in PN automatically.

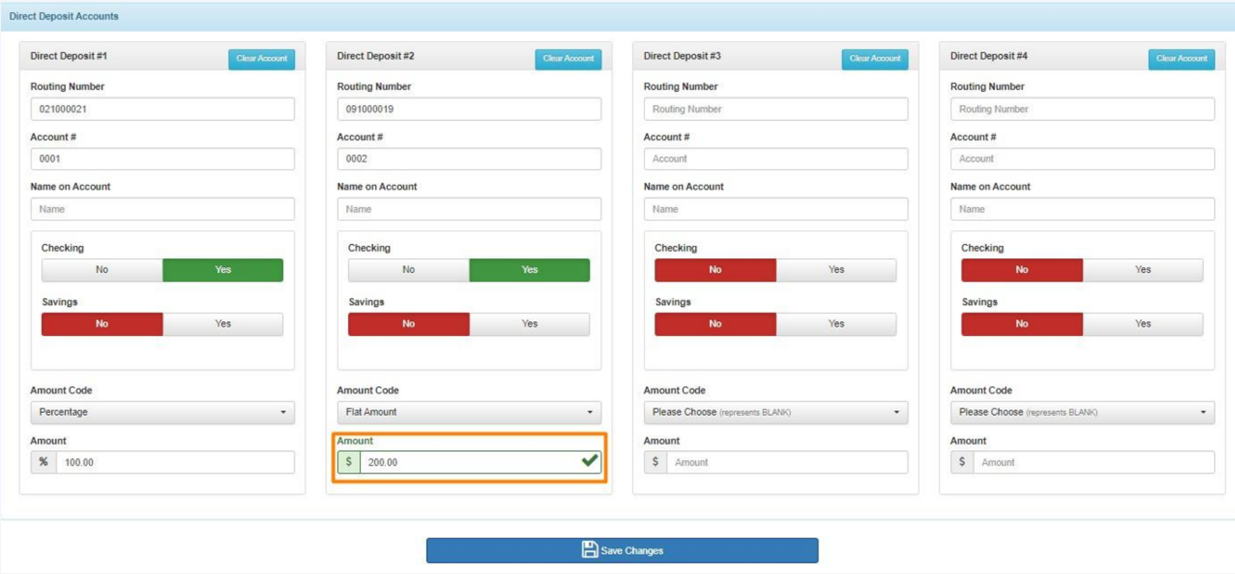


Direct Deposits | New Line | Delete Line | Create ACH Prenote

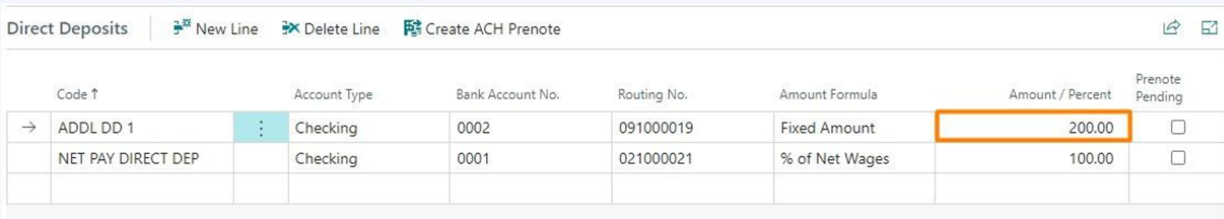
Code ↑	Account Type	Bank Account No.	Routing No.	Amount Formula	Amount / Percent	Prenote Pending
ADDL DD 1	Checking	0002	091000019	Fixed Amount	150.00	☐
NET PAY DIRECT DEP	Checking	0001	021000021	% of Net Wages	100.00	☐

Update Direct Deposit Account Example

7 For instance, if the 2nd Direct Deposit account is updated to a '$200.00' amount



8 The system will update the account to the new amount of '$200.00'.


Direct Deposits | New Line | Delete Line | Create ACH Prenote

Code ↑	Account Type	Bank Account No.	Routing No.	Amount Formula	Amount / Percent	Prenote Pending
ADDL DD 1	Checking	0002	091000019	Fixed Amount	200.00	☐
NET PAY DIRECT DEP	Checking	0001	021000021	% of Net Wages	100.00	☐