

Custom Deduction - Employer Contribution

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Synopsis:

This is a table that simplifies the process of adding deductions to a specific employee payroll documents. Use 'Custom Employee Deductions / Employer Contributions' if you want to trigger a deduction for only a few pay cycles.

ACCESS 'PAYROLL ADJUSTMENTS'

- Full Payroll Menu
- Periodic Processing
- Custom Deduction / Employer Contribution



Full Payroll Menu

Payroll Processing	Reports	History	Periodic Activities	Setup	Setup Groups	Posting Setup
Payroll Employees	Payroll Report	Posted Payroll	Periodic Processing..	Payroll Setup	Additional Setups..	Employee Posting Groups
Payroll Processing	US Tax Reports..	Payroll Ledger Entries	Employer Tax Rate / Limit Update	Payroll Codes	HR Setup..	Earnings
Batch Payroll Processing	Payroll Financial Reports..	Payroll Statistics	Local Tax Rate / Limit Update	Pay Cycles..	Report Setup..	Withholdings / Deductions
Payroll Applicants	Payroll Employee Info..	Posted Batch List	Payroll Adjustments	Payroll Calc. Formulas	Process Procedures..	Employer Taxes
Payroll Journal	HR Reports..	PTO Ledger Entries	Custom Deduction / Employer Cont.	Earnings Rates	Payroll Division Templates..	Employer Contributions
PTO Management..	Field Select. Reports..	Hours Detail Entries	EDI Document List	Payroll Tax Setup	Applicant Setup..	Reimbursements
Enter Hours / Quantity..	Time / PTO Reports..	Approved PTO Hours	Auto-Email Report Distribution	Customer Payroll Tax Setup	Position and Union Setup..	Payment Advances
Emp. Change Req./Approve..	Labor Costing Information..	Other Ledgers..		State Tax IDs	Labor Cost Setups..	Payments

← CUSTOM EMPLOYEE DEDUCTIONS / EMPLOYER CONTRIBUTIONS | WORK DATE: 10/10/2019

Search + New Edit List Delete Open in Excel

Payroll Type ↑	Payroll Code ↑	Payroll Employee No. ↑	Amount	Enabled	Status
→			0.00	☐	
				☐	

ADD EMPLOYEE DEDUCTIONS OR EMPLOYER CONTRIBUTIONS

Once you have opened the Employee Deductions / Employer Contributions screen;

- Select the 'Payroll Type' of 'Deduction' or 'Employer Contribution'
- Select a 'Payroll Code'
- Select an Employee No.
- Enter an 'Amount' to Deduct or Contribute
- Check off 'Enabled' to activate the Deduction or Contribution
- Click the 'Back' button

← CUSTOM EMPLOYEE DEDUCTIONS / EMPLOYER CONTRIBUTIONS | WORK DATE: 10/10/2019 ✓ SAVED

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Payroll Type ↑	Payroll Code ↑	Payroll Employee No. ↑	Amount	Enabled	Status
→ Deduction	FSA	TEST-EMP-AK	25.00	☒	
				☐	