

Earnings Rate

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Synopsis:

Earnings Rates allow you to set up different rates with a variety of parameters such as earnings code, employee, employee type and then determine the rate formula.

ACCESS EARNINGS RATES

- Full Payroll Menu
- Earnings Rates

Full Payroll Menu						
Payroll Processing	Reports	History	Periodic Activities	Setup	Setup Groups	Posting Setup
Payroll Employees	Payroll Report	Posted Payroll	Periodic Processing..	Payroll Setup	Additional Setups..	Employee Posting Groups
Payroll Processing	US Tax Reports..	Payroll Ledger Entries	Financial Periodic Activities..	Payroll Codes	HR Setup..	Earnings
Batch Payroll Processing	Payroll Financial Reports..	Payroll Statistics	ACA Compliance..	Pay Cycles..	Report Setup..	Withholdings / Deductions
Payroll Applicants	Payroll Employee Info..	Posted Batch List	Web Portal Documents..	Payroll Calc. Formulas	Process Procedures..	Employer Taxes
Payroll Journal	HR Reports..	PTO Ledger Entries	Create Emp. Info. from Template..	Earnings Rates	Payroll Division Templates..	Employer Contributions
PTO Management..	Field Select. Reports..	Hours Detail Entries	Time Transfer Reports..	Payroll Tax Setup	Applicant Setup..	Reimbursements
Enter Hours / Quantity..	Time / PTO Reports..	Approved PTO Hours	Labor Cost Updates..	Customer Payroll Tax Setup	Position and Union Setup..	Payment Advances
Emp. Change Req./Approve..	Labor Costing Information..	Other Ledgers..	Automatic Data Migration..	State Tax IDs	Labor Cost Setups..	Payments

← EARNINGS RATES | WORK DATE: 10/10/2019 ✓ SAVED

GENERAL

Rate Type Filter None Earnings Code Filter
 Rate Code Filter Starting Date Filter

Manage

Earnings Code ↑	Description	Rate Type ↑	Rate Code ↑	Starting Date ↑	Ending Date	Minimum Hours ↑	Type
→ PIECE RATE	Piece Rate 2	Employee	TEST-EMP-AK	1/27/2019		0.00	Pay Matrix Rat

CREATE EARNINGS RATE

- Select an Earnings Code

GENERAL

Rate Type Filter None Earnings Code Filter
 Rate Code Filter Starting Date Filter

Manage

Earnings Code ↑	Description	Rate Type ↑	Rate Code ↑	Starting Date ↑	Ending Date	Minimum Hours ↑	Type
→ PIECE RATE 2	Piece Rate 2	Employee	TEST-EMP-AK	1/27/2019		0.00	Pay Matrix R.
→		Employee				0.00	Fixed Hourly

Code ↑	Description
→ PIECE RATE 2	Piece Rate 2
PIECE RATE1	Piece Rate 1
+ New	Select from full list

- Select a 'Rate Type'

GENERAL

Rate Type Filter: None Earnings Code Filter: ...

Rate Code Filter: ... Starting Date Filter: ...

Manage 

Earnings Code ↑	Description	Rate Type ↑	Rate Code ↑	Starting Date ↑	Ending Date	Minimum Hours ↑	Type
PIECE RATE 2	Piece Rate 2	Employee	TEST-EMP-AK	1/27/2019		0.00	Pay Matrix Rate
→ PIECE RATE1		Employee				0.00	Fixed Hourly /

Employee
Employee
Posting Group
Payroll Division
All Employees

- Based on the 'Rate Type' you select, you can then select from available 'Rate Codes'

Manage 

Earnings Code ↑	Description	Rate Type ↑	Rate Code ↑	Starting Date ↑	Ending Date	Minimum Hours ↑	Type
PIECE RATE 2	Piece Rate 2	Employee	TEST-EMP-AK	1/27/2019		0.00	Pay Matrix Rate
→ PIECE RATE1		Employee				0.00	Fixed Hourly /

No. ↑	First Name	Last Name
→ TEST-EMP-AK	Test	Employee
TEST-EMP-AL	Test	Employee
TEST-EMP-AR	Test	Employee
TEST-EMP-AZ	Test	Employee
TEST-EMP-CA	Test	Employee

+ New Select from full list

- Determine a 'Starting Date' and 'Ending Date' if applicable for this earnings rate
- Set a 'Minimum Hours' if applicable
- Select a 'Type' from available options

← EARNINGS RATES | WORK DATE: 10/10/2019 NOT SAVED

GENERAL

Rate Type Filter: None Earnings Code Filter: ...

Rate Code Filter: ... Starting Date Filter: ...

Manage

Earnings Code ↑	Description	Rate Type ↑	Rate Code ↑	Starting Date ↑	Ending Date	Minimum Hours ↑	Type	Value	
→	PIECE RATE 2	Piece Rate 2	Employee	TEST-EMP-AK	1/27/2019		0.00	Pay Matrix Rate plus Fixed Amount	2.00
→	PIECE RATE1		Employee	TEST-EMP-AL	1/1/2020	1/1/2021	0.00	Fixed Hourly / Piece Rate	0.00

Fixed Hourly / Piece Rate

Hourly / Piece Rate Multiplier

Fixed per Pay Period

Fixed per Year

Regular plus fixed Amount

Pay Matrix Rate plus Fixed Amount

- Click the 'Back' button to save the rate