

## Posted Batch List

Modified on: Mon, 20 Dec, 2021 at 10:27 AM

### Synopsis:

The 'Posted Batch List' provides a list of all posted payroll batches. You can access it in the 'History' column of the Full Payroll menu.

| Full Payroll Menu        |                             |                        |                                   |                            |                              |                           |
|--------------------------|-----------------------------|------------------------|-----------------------------------|----------------------------|------------------------------|---------------------------|
| Payroll Processing       | Reports                     | History                | Periodic Activities               | Setup                      | Setup Groups                 | Posting Setup             |
| Payroll Employees        | Payroll Report              | Posted Payroll         | Periodic Processing..             | Payroll Setup              | Additional Setups..          | Employee Posting Groups   |
| Payroll Processing       | US Tax Reports..            | Payroll Ledger Entries | Financial Periodic Activities..   | Payroll Codes              | HR Setup..                   | Earnings                  |
| Batch Payroll Processing | Payroll Financial Reports.. | Payroll Statistics     | ACA Compliance..                  | Pay Cycles..               | Report Setup..               | Withholdings / Deductions |
| Payroll Applicants       | Payroll Employee Info..     | Posted Batch List      | Web Portal Documents..            | Payroll Calc. Formulas     | Process Procedures..         | Employer Taxes            |
| Payroll Journal          | HR Reports..                | PTO Ledger Entries     | Create Emp. Info. from Template.. | Earnings Rates             | Payroll Division Templates.. | Employer Contributions    |
| PTO Management..         | Field Select. Reports..     | Hours Detail Entries   | Time Transfer Reports..           | Payroll Tax Setup          | Applicant Setup..            | Reimbursements            |
| Enter Hours / Quantity.. | Time / PTO Reports..        | Approved PTO Hours     | Labor Cost Updates..              | Customer Payroll Tax Setup | Position and Union Setup..   | Payment Advances          |

POSTED BATCH PAYROLL LIST | WORK DATE: 10/10/2019

Search Open in Excel

| Batch ID  |  | Posting Date | Payment Date | Pay Cycle | Pay Cycle Period |
|-----------|--|--------------|--------------|-----------|------------------|
| PYBA10001 |  | 10/10/2019   | 10/10/2019   | Weekly    | Week 40 2019     |